

New Chitose Airport International Animation Festival 2019  
Submission Regulations for Animated Feature Film Competition

## 1. Organization

The New Chitose Airport International Animation Festival 2019 is organized by the New Chitose Airport International Animation Festival Executive Committee and the New Chitose Airport International Animation Festival Office.

## 2. Objectives

The New Chitose Airport International Animation Festival was founded to support the discovery of creative expression as inspiration for future development, and to promote such expression worldwide. The festival also intends to create a new forum for international exchange through the artistic culture of animation with New Chitose Airport as a base.

## 3. Festival period

From November 1 to 4, 2019

## 4. Film submission period

From April 15 to July 31, 2019

## 5. Submission requirements

- (1) Submissions must be animated films with a run time exceeding 30 minutes, including end credits (all animation techniques acceptable).
- (2) Submissions must be works completed in or after 2017.
- (3) The director or the producer of the film or the entrant must hold the right to screen the film submitted, and all rights to screen the work during the festival must have been secured.
- (4) The entrant should make the submission available for Internet streaming. Submissions by post are not accepted.
- (5) Films that have previously been submitted to the past editions of the festival will not be accepted.

Multiple submissions from the same entrant are accepted as long as the above conditions are satisfied for each one. Individual films must be entered separately.

## 6. Entry fee

There is no entry fee.

## 7. Submission methods

### 7-1. Online Submission Form

- (1) Complete the Online Submission Form (incl. the fields for information on the film and the director) on the event's official website or FilmFreeway.
- (2) For multiple submissions, complete an Online Submission Form for each film. An automatic email reply confirming receipt will be sent to the email address provided for each one.
- (3) Upload a photo of the director (800 pixels high × 600 pixels wide or larger recommended) and three stills from the film (720 pixels high × 1,280 pixels wide or larger recommended). These will be used on the official festival website, flyers and other advertising materials, and related pamphlets. (\*Uploaded photographs may be trimmed for usage.)

### 7-2. Preview films

The film must be made available for Internet streaming ([Vimeo](#), [YouTube](#) or other streaming services must be used. Submissions made using FTP or file transfer services will not be accepted) with the URL and password (if applicable) included on the submission form. The film must remain available for streaming until the end of the festival (November 4, 2019).

### 7-3. Translation and subtitles

- (1) The official languages of the competition will be Japanese and English.
- (2) For Japanese and other non-English films, entrants are advised to embed English subtitles.
- (3) If the film is selected, the Festival office will translate dialogue from English to Japanese and produce Japanese subtitles. Accordingly, entrants submitting non-Japanese films are requested to draw up an English-language script to support the production of Japanese subtitles.

The script must be uploaded via the Online Submission Form in either of the following formats:

- Text data file
- PDF file

### 7-4. Other important notes

- (1) Films that have already been screened in Japan or elsewhere may be submitted.
- (2) Entrants must obtain permission from rights holders for the music, existing characters and all other elements used in their films before submission. The festival office assumes no responsibility for copyright violations, compensation for damage or other claims from third parties.
- (3) After the result of the selection, the entrant cannot withdraw the submission (even if the film finds a distributor in the realm including Japan.)

## 8. Selection

- (1) The Selection Committee will choose films from among all submissions to be screened for the Feature Competition.
- (2) The festival office will email entrants individually with notification of the results of selection. The results will also be posted on the official festival website.

■ Announcement of the result of the selection: end of September 2019 (scheduled)

- (3) See the official website for information on Selection Committee members.
- (4) No questions or objections to judgment results (such as requests for the disclosure of selection details or reasons for not being selected) will be accepted.

## 9. Screening of films selected

The process for films nominated in the competitions is outlined below.

### 9-1. Screening programs

- (1) Nominated films will be screened in competition programs during the festival. They will be judged by the jury for each competitions.
- (2) The screening schedule will be determined by the Festival Office.
- (3) The festival will pay a screening fee as par the Festival Office regulations.

### 9-2. Films for screening

- (1) Entrants of the film nominated in the competition programs will be asked to send the screening copy to the Festival Office not later than October 5, 2019. Online data storage services may be used for this purpose.
- (2) Shipping and all other costs related to film submission are the responsibility of entrants.

■ A screening copy should arrive on or before October 5, 2019 (scheduled)

■ Mailing address

New Chitose Airport International Animation Festival Office  
C/o Enleysha Co., Ltd.  
Sapporo Tokeidai Bldg., 9F,  
1, Nishi-2, Kita-1, Chuo-ku, Sapporo, Hokkaido 060-0001 JAPAN

- (3) QuickTime ProRes422 or QuickTime H.264 or mp4 digital data formats are recommended. For postal submissions, the film for screening (high-definition 1,920 × 1,080 or higher) must be stored on an

external hard disc (HDD) or a USB device. Film (e.g., 35 mm, 16 mm), tape (e.g., HD-CAM) and DVD/Blu-ray discs will not be accepted.

(4) Submitted media will be returned at the festival in person or by post at the expense of the Festival Office after the event to the address provided via the Online Submission Form.

■ Formats of films for screening:

- QuickTime ProRes422
- QuickTime H.264
- mp4

\* 1,920 × 1,080 or higher recommended

\* Film (e.g., 35 mm, 16 mm) and tape (e.g., HD-CAM) will not be accepted.

\* The festival accepts DCP only when the film doesn't have any dialogues.

■ Resolution of films for screening: 1,920 x 1,080 or larger

■ Non-English films must have English subtitles.

## 10. Compensation for film loss/damage

(1) The festival office assumes no responsibility for loss of or damage caused to films during delivery for submission.

(2) The festival office does assume responsibility for the handling of films during the period from receipt to screening. Compensation will be provided for loss of or damage caused to films to the extent of expenses incurred in copying and sending a duplicate to the Festival Office.

## 11. Competitions and awards

Details of the awards are described below.

(1) The International Jury will decide the awards for the Feature Competition.

Award	Competition	Prize money/extra prizes
Grand Prix	Feature Competition	300,000 JPY

The jury may also present other awards including Jury Awards and Special Mentions.

(2) No questions or objections to judgment results (such as requests for the disclosure of selection details or reasons for not being selected) will be accepted.

(3) Prize money will be remitted to award winners' bank accounts after withholding of the applicable tax.

(4) The festival office may establish other awards decided by different criteria.

## 12. Invitations

The festival office will invite a filmmaker or a producer who satisfies certain conditions by covering related costs as described below. The detail is notified of the details by email after the selection.

■ Conditions for invitation

A director or producer whose work has been nominated for the Feature Competition and is able to attend the Award Ceremony to be held on November 4, 2019 (one person per film)

■ If the condition is fulfilled, the festival will cover

(1) Part of round-trip flight costs (as par the Festival Office regulations)

(2) Accommodation during the festival (applicable only to hotels arranged by the Festival Office and only for one person)

(3) Part of meals during the festival (by meal coupon, as par with Festival Office regulations)

## 13. Approval of film usage for publicity purposes

Entrants grant the festival office the right to use part of their submissions (approximately 10% of the film's

total length) and other related images (e.g., stills from the film) for festival publicity unless otherwise stated via the Online Submission Form.

#### **14. Special screening**

Submissions may be screened in programs other than the competition programs. Entrants will be informed of such special screenings by email as necessary.

#### **15. Matters not covered by the submission regulations**

Any matters outside the range of these regulations will be discussed and determined by the New Chitose Airport International Animation Festival Executive Committee and the New Chitose Airport International Animation Festival Office.

#### **16. Agreement to the submission regulations**

Entrants sending submissions via the Online Submission Form will be deemed to have agreed to these regulations. Entrants are requested to read them carefully before submitting.

#### **17. Contact**

New Chitose Airport International Animation Festival Office

Address:

C/o Enleysha Co., Ltd.

Sapporo Tokeidai Bldg., 9F,

1, Nishi-2, Kita-1, Chuo-ku, Sapporo, Hokkaido 060-0001 JAPAN

Tel.: +81-11-206-1280 (office hours: weekdays 10:00 – 18:00, closed on Saturdays, Sundays and nat'l holidays)

Email: [entry@airport-anifes.jp](mailto:entry@airport-anifes.jp)

URL: <http://www.airport-anifes.jp>

The above email address may also be used for reporting issues related to submission, such as input of erroneous information on the Online Submission Form.