

New Chitose Airport International Animation Festival 2023
Submission Regulations for Animated Short Film Competition

1. Outline

1-1. Organizers and operators

The New Chitose Airport International Animation Festival 2023 is organized by the New Chitose Airport International Animation Festival Executive Committee and managed by the Festival Office.

1-2. Purpose

The goal is to actively introduce works that extend the significance of animation at the film festivals in Japan and to create new opportunities for international exchange through animation culture.

1-3. Festival period

From November 2 to 6, 2023

1-4. Film submission period

From April 24 to June 30, 2023

1-5. Competition categories

The festival features the following four categories for the animated short film competition. Submissions will be sorted into the relevant category based on judgment by the Festival Office and Selection Committee members.

Categories	Outline
International Competition	This is the main competition of the festival.
Japan Competition	This competition is for films produced in Japan by international co-production involving Japan as one of the production countries.
Music Animation Competition	This competition is for films with superior expression in animation and music, such as music videos.
Student Competition	This competition is for films made by students.

2. Submission requirements

- (1) Submissions must be animated films with a run time not exceeding 30 minutes, including end credits (all animation techniques acceptable). 360° or VR works are also accepted.
- (2) Films must be completed in or after 2021.
- (3) Films with languages other than Japanese or English must have English subtitles at the time of submission. For films with Japanese, English subtitles must be provided if they pass the primary selection.
- (4) The director or the producer of the film or the entrant must hold the right to screen the film submitted, and all rights to screen the work during the festival must have been secured.
- (5) Entrants must obtain permission from rights holders for the music, existing characters and all other elements used in their films before submission. The festival office assumes no responsibility for copyright violations, compensation for damage or other claims from third parties.
- (6) Films that have previously been submitted to the past editions of the festival will not be accepted.

3. Entry fee

There is no entry fee.

4. Submission methods

4-1. Online Submission

- (1) Complete the Online Submission Form (incl. the fields for information on the film and the director) on the festival official website or FilmFreeway.
- (2) If you have many films for entry, we will accept the submission with a list. Please contact the festival office.
- (3) Upload a photo of the director (height 800 × width 600 pixels or larger recommended) and three stills from the film (height 720 × width 1,280 pixels or larger recommended). These will be used on the official festival website, flyers and other advertising materials. (*Uploaded images may be trimmed for usage.)
- (4) The film must be made available for Internet streaming. For VR/360°works, please provide a build file, a link to the video, and specify the device (Meta Quest/HTC Vive/tablet/smartphone) on which the work will run.

4-2. Translation and subtitles

- (1) The official languages of the competition will be Japanese and English.
- (2) For Japanese and other non-English films, entrants are advised to embed English subtitles. The festival office will handle subtitling of the dialogue from English to Japanese (limited to films that have passed primary selection). Accordingly, entrants submitting non-Japanese films are requested to draw up an English-language script to support the production of Japanese subtitles. The dialogue list (with timecodes) must be uploaded via the Online Submission Form.

5. Selection

- (1) All submissions will be previewed by the selection committee and the committee will decide the selection as listed in Section 1-5 Competition categories.
- (2) The results of the selection will be notified directly to the applicants by e-mail at the end of August 2023 and will also be announced on the official website.
- (3) See the official website for information on Selection Committee members.

6. Onsite Screening of films selected

6-1. Onsite Screening

- (1) The films selected will be screened in competition programs during the festival.
- (2) Configuration of the competition programs and the screening schedule will be decided by the festival office based on the screening timeframe.

6-2. Screening Fee

No screening fee will be paid for screening.

6-3. Films for screening

- (1) Entrants of the film selected in the competition programs will be asked to send the screening copy to the Festival Office within one week of notification of selection results. Online data storage services may be used for this purpose. (Shipping and all other costs related to film submission are the responsibility of entrants.)
- (2) Films formats
 - Animated short films: DCP, QuickTime ProRes422, QuickTime H.264, mp4
 - 360° or VR works: Build files

7. Competitions and awards

Each of the films that pass the primary selection will be considered for the final selection made in the relevant competition category.

- (1) The festival will elect International Jury members to judge the “International Competition,” “Japan Competition,” and “Student Competition” in the Short Film categories. The International Jury may present the following awards as a result of deliberation during the festival.

Award	Competition	Prize money/extra prizes
Grand Prix	International Competition	1 million JPY
New Talent Award	International Competition	200,000 JPY
Japan Grand Prix	Japan competition and Japanese films in the International Competition	500,000 JPY
Best Student Film	Student films in the International, Japan, and Student Competition	memento

The jury may also present other awards including Jury Awards and Special Mentions.

- (2) The Audience Award is decided through an audience voting system.

Award	Competition	Prize money/extra prizes
Audience Award	All Films screened in theaters	100,000 JPY

- (3) Kid’s Jury will select The Kids Award from among the films shown in the Family Program in the International Competition.

Award	Competition	Prize money/extra prizes
Kids Award	Family Program within the International Competition	memento

- (4) The festival will appoint Music Animation Special Jury members to judge the “Music Animation Competition” in the Short Film categories. The Special Jury may present the following award.

Award	Competition	Prize money/extra prize
Best Music Animation Award	Music Animation Competition	100,000 JPY

- (5) Prize money will be remitted to award winners’ bank accounts after withholding of the applicable tax.
 (6) The festival office may establish other awards decided by different criteria.

8. Invitations

The festival office will invite a filmmaker or a producer who satisfies certain conditions by covering related costs as described below. The detail is notified of the details by email after the selection.

*Please note that depending on the spread of COVID-19, invitation conditions may be changed or may be canceled.

8-1. International Competition, Japan Competition and Music Animation Competition

■ Conditions for invitation

Must be one of the following:

- (1) A director or producer whose work has been selected for the International Competition or the Japan Competition and is able to attend the Award Ceremony to be held during the festival period (one person per film. We will announce the ceremony date in the notification of the results of the primary selection.).
 Please note that it is compulsory to attend a talk session on any program held during your visit (ex. "Meet the Filmmakers").
- (2) A director or producer whose work has been selected for the Music Animation Competition and is able to attend the screening program with the Award Ceremony during the festival period (schedule TBA; one person per film).

* Even if the film is selected in more than one category, only one person is invited.

■ If the condition is fulfilled, the festival will cover

- (1) Part of round-trip flight costs (as par the Festival Office regulations)

- (2) Accommodation during the festival (applicable only to hotels arranged by the Festival Office and only for one person)
- (3) Part of meals during the festival (by meal coupon, as par with Festival Office regulations)

8-2 Student Competition

■ Conditions for invitation

A director or producer whose work has been selected for the Student Competition and is able to attend the Award Ceremony to be held during the festival (one person per film. We will announce the ceremony date in the notification of the results of the primary selection.).

It is compulsory to participate in the talk sessions at your screening program during your visit (ex. "Meet the Filmmakers").

* Even if the film is selected in more than one category, only one person is invited.

■ If the condition is fulfilled, the festival will cover

- (1) Accommodation during the festival (applicable only to hotels arranged by the Festival Office and only for one person)
- (2) Part of meals during the festival (by meal coupon, as par with Festival Office regulations)

9. Other notes

9-1. Approval of film usage for publicity purposes

Entrants grant the festival office the right to use part of their submissions (less than 10% of the film's total length) and other related images (e.g., stills from the film) for festival publicity unless otherwise stated via the Online Submission Form.

9-2. Special screening

- (1) The submitted works may be screened in other programs outside of the competition programs. Entrants will be contacted for the screening as needed and we ask for your cooperation as much as possible.
- (2) After the festival, we would appreciate your consent to the extent possible to hold touring screenings for the promotion of the festival.

9-3. Understandings

- (1) No questions or objections to judgment results (such as requests for the disclosure of selection details or reasons for not being selected) will be accepted.
- (2) Any matters outside the range of these regulations will be discussed and determined by the New Chitose Airport International Animation Festival Executive Committee and the New Chitose Airport International Animation Festival Office.
- (3) Entrants sending submissions via the Online Submission Form and Filmfreeway will be deemed to have agreed to these regulations. Entrants are requested to read them carefully before submitting.

10. Contact

New Chitose Airport International Animation Festival Office

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