

New Chitose Airport International Animation Festival 2021  
Submission Regulations for Animated Feature Film Competition

## 1. Organization

The New Chitose Airport International Animation Festival 2021 is organized by the New Chitose Airport International Animation Festival Executive Committee and the New Chitose Airport International Animation Festival Office.

## 2. Objectives

The New Chitose Airport International Animation Festival was founded to support the discovery of creative expression as inspiration for future development, and to promote such expression worldwide. The festival also intends to create a new forum for international exchange through the artistic culture of animation with New Chitose Airport as a base. The 8th edition this year is in a hybrid format held both at the airport terminal building and the virtual venues.

## 3. Festival period

From November 5 to 8, 2021 (the period of the online edition is to be announced.)

## 4. Film submission period

From April 19 to July 31, 2021

## 5. Submission requirements

- (1) Submissions must be animated films with a run time exceeding 30 minutes, including end credits (all animation techniques acceptable).
- (2) Submissions must be works completed in or after 2019.
- (3) The director or the producer of the film or the entrant must hold the right to screen the film submitted, and all rights to screen the work during the festival must have been secured.
- (4) The entrant should make the submission available for Internet streaming. The festival won't accept submissions by post.
- (5) Films that have previously been submitted to the past editions of the festival will not be accepted.

**Note:** Films that cannot be screened online can still be submitted. The availability of the online festival doesn't affect the result of selection.

## 6. Entry fee

There is no entry fee.

## 7. Submission methods

### 7-1. Online Submission Form

- (1) Complete the Online Submission Form (incl. the fields for information on the film and the director) on the event's official website or FilmFreeway.
- (2) For multiple submissions, complete an Online Submission Form for each film. An automatic email reply confirming receipt will be sent to the email address provided for each one.
- (3) Upload a photo of the director (800 pixels high × 600 pixels wide or larger recommended) and three stills from the film (720 pixels high × 1,280 pixels wide or larger recommended). These will be used on the official festival website, flyers and other advertising materials, and related pamphlets.  
(\*Uploaded photographs may be trimmed for usage.)

### 7-2. Preview films

The film must be made available for Internet streaming (Vimeo, YouTube or other streaming services must be used. Submissions made using FTP or file transfer services will not be accepted) with the URL and password (if applicable) included on the submission form. The film must remain available for

streaming until the end of the online festival.

#### 7-3. Translation and subtitles

- (1) The official languages of the competition will be Japanese and English.
- (2) For Japanese and other non-English films, entrants are advised to embed English subtitles.
- (3) If the film is selected, the Festival office will translate dialogue from English to Japanese and produce Japanese subtitles. Accordingly, entrants submitting non-Japanese films are requested to draw up an English-language script to support the production of Japanese subtitles.  
The dialogue list (with timecodes) must be uploaded via the Online Submission Form in either of the following formats:
  - Text data file
  - PDF file

#### 7-4. Other important notes

- (1) Films that have already been screened in Japan or elsewhere may be submitted.
- (2) Entrants must obtain permission from rights holders for the music, existing characters and all other elements used in their films before submission. The festival office assumes no responsibility for copyright violations, compensation for damage or other claims from third parties.
- (3) After the result of the selection, the entrant cannot withdraw the submission (even if the film finds a distributor in the realm including Japan.)

### 8. Selection

- (1) The Selection Committee will choose films from among all submissions to be screened for the Feature Competition.
- (2) The festival office will email entrants individually with notification of the results of selection. The results will also be posted on the official festival website.
  - Announcement of the result of the selection: end of September, 2021 (scheduled)
- (3) See the official website for information on Selection Committee members.
- (4) No questions or objections to judgment results (such as requests for the disclosure of selection details or reasons for not being selected) will be accepted.

### 9. Onsite and Online Screening of films selected

The process for films selected in the competitions is outlined below.

#### 9-1. Common regulations for onsite and online screening

- (1) The screening schedule will be determined by the Festival Office.
- (2) The festival will pay a screening fee as per the Festival Office regulations.

#### 9-2. Onsite Screening

The films selected will be screened in competition programs during the festival.

#### 9-3. Online Screening

**The films selected will be screened online on a paid platform unless the applicant declares the film(s) are not available online when the film is selected. Even if an applicant does not wish to have the work online, it will not affect the results of the selection.**

#### 9-4. Films for screening

- (1) Entrants of the film selected in the competition programs will be asked to send the screening copy to the Festival Office not later than September 20, 2021. Online data storage services may be used for this purpose.
- (2) Shipping and all other costs related to film submission are the responsibility of entrants.

- A screening copy should arrive on or before September 20, 2021.
- Mailing address  
 New Chitose Airport International Animation Festival Office  
 C/o Enleysha Co., Ltd.  
 Sapporo Tokeidai Bldg., 9F,  
 1, Nishi-2, Kita-1, Chuo-ku, Sapporo, Hokkaido 060-0001 JAPAN

(3) Films formats

- DCP
- QuickTime ProRes422
- QuickTime H.264
- mp4
- \*1,920 × 1,080 or higher recommended
- \*Film (e.g., 35 mm, 16 mm), tape (e.g., HD-CAM) and DVD/Blu-ray discs will not be accepted.

(4) Submitted media will be returned at the festival in person or by post at the expense of the Festival Office after the event to the address provided via the Online Submission Form.

## 10. Compensation for film loss/damage

- (1) The festival office assumes no responsibility for loss of or damage caused to films during delivery for submission.
- (2) The festival office does assume responsibility for the handling of films during the period from receipt to screening. Compensation will be provided for loss of or damage caused to films to the extent of expenses incurred in copying and sending a duplicate to the Festival Office.

## 11. Competitions and awards

Details of the awards are described below.

- (1) The International Jury will decide the awards for the Feature Competition

| Award      | Competition         | Prize money/extra prizes |
|------------|---------------------|--------------------------|
| Grand Prix | Feature Competition | 300,000 JPY              |

The jury may also present other awards including Jury Awards and Special Mentions.

- (2) No questions or objections to judgment results (such as requests for the disclosure of selection details or reasons for not being selected) will be accepted.
- (3) Prize money will be remitted to award winners' bank accounts after withholding of the applicable tax.
- (4) The festival office may establish other awards decided by different criteria.

## 12. Invitations

The festival office will invite a filmmaker or a producer who satisfies certain conditions by covering related costs as described below. The detail is notified of the details by email after the selection.

Due to the situation around COVID-19, the festival regrettably has decided not to invite artists from overseas to this year's film festival. Only the filmmakers/producers who are living or residing in Japan at the time of the festival are eligible for the invitation. However, depending on the situation, all the invitations may be canceled.

- Conditions for invitation

A director or producer whose work has been selected for the Feature Competition and is able to attend the Award Ceremony to be held on November 8, 2021 (one person per film).

Please note that it is compulsory to attend a talk session on any program held during your visit (ex. "Meet

the Filmmakers").

■ If the condition is fulfilled, the festival will cover

- (1) Part of round-trip flight costs (as par the Festival Office regulations)
- (2) Part of accommodation during the festival (applicable only to hotels arranged by the Festival Office and only for one person)
- (3) Part of meals during the festival (by meal coupon, as par with Festival Office regulations)

### **13. Approval of film usage for publicity purposes**

Entrants grant the festival office the right to use part of their submissions (less than 10% of the film's total length) and other related images (e.g., stills from the film) for festival publicity unless otherwise stated via the Online Submission Form.

### **14. Special screening**

Submissions may be screened in programs other than the competition programs. Entrants will be informed of such special screenings by email as necessary.

### **15. Matters not covered by the submission regulations**

Any matters outside the range of these regulations will be discussed and determined by the New Chitose Airport International Animation Festival Executive Committee and the New Chitose Airport International Animation Festival Office.

### **16. Agreement to the submission regulations**

Entrants sending submissions via the Online Submission Form will be deemed to have agreed to these regulations. Entrants are requested to read them carefully before submitting.

### **17. Contact**

New Chitose Airport International Animation Festival Office

Address:

C/o Enleysha Co., Ltd.

Sapporo Tokeidai Bldg., 9F,

1, Nishi-2, Kita-1, Chuo-ku, Sapporo, Hokkaido 060-0001 JAPAN

Email: [entry@airport-anifes.jp](mailto:entry@airport-anifes.jp)

URL: <http://www.airport-anifes.jp>

The above email address may also be used for reporting issues related to submission, such as input of erroneous information on the Online Submission Form.